



MANIBEN NANAVATI WOMEN'S COLLEGE

Re-accredited with 'A' by NAAC (Affiliated to SNTD Women's University)

**Vallabhbai Road, Vile Parle (West),
Mumbai - 400 056.**

IQAC

Organizes
**One day State Level Seminar
on**

**“Effective Mechanism for Quality
Assessment, Auditing & Accounting”**

(Time : 9.00 am to 5.00 pm)

Saturday, July 15, 2017

Venue : Seminar Hall, 4th Floor

Aims and Objectives:

1. The primary objective of the Seminar is to strengthen the accounting system and to improve and modernise the work flow by creating a central location for financial information and examine every aspect of institutes income and expenditure at a glance.
2. To inform the participants about the functioning system of the College Audit Work. Auditing at college is conducted to ascertain whether all rules, regulations, policies, procedures and principles have been adhered to by the colleges.
3. Allocating resources in conformity with both policies and fiscal targets. This is the main objective of the core processes of budget preparation. The seminar aims to discuss and demonstrate various aspects of Budgeting in Colleges.

Target Participants:

- IQAC Co-ordinators
- College Development Committee Members
- Registrars
- Office Superintendents
- Head Clerks
- Sr./Jr. Clerk & Accountants
- And other interested staff

Registration:

- The brochure and registration forms are also available on college website:- www.mnwc-sndt.com
- The last date of registration will be on 10th July 2017, Monday.
- Registration Fee: Rs. 500/- per delegate
- On the spot registration from 8.00 to 9.00 am on 15th July 2017, Registration fees: Rs. 600/- per delegate.
- Participants may send the registration fees by demand draft in favour of “Principal, Maniben Nanavati Women’s College” payable at Mumbai.

Programme Schedule

Time	Topic	Resource Person
9:00 to 10:00 a.m.	Registration & Refreshments	
10:00 to 11:00 a.m.	Inauguration Function	Dr. Sanjay N. Bharambe Registrar, SNDT Women's University, Mumbai
11:00 to 12:00 p.m.	Budget	Prof. Venkataramani K. Former Registrar, University of Mumbai
12:00 to 1:00 p.m.	Accounting practice	Ms. Aarati Mahadik Head Clerk Maniben Nanavati Women's College Vile Parle
1:00 to 2:00 p.m.	Lunch Break	
2:00 to 3:00 p.m.	Assessment Rules and Regulations	Shri Haribhau Shinde Senior Administrative Officer, Office of the Director of Higher Education, Pune
3:00 to 3:30 p.m.	Tea Break	
3:30 to 4:30 p.m.	Audit Rules and Regulations	Mr. Parag Patil Senior Auditor Higher Education, Mumbai Region, Mumbai
4:30 to 5:00 p.m.	Stress Management Techniques	Dr. Harish Shetty Social Psychiatrist

Organizing Committee

Chairperson

Dr. (Ms.) Harshada Rathod
Principal

Maniben Nanavati Women's College
Vallabhghai Road, Vile Parle (West),
Mumbai - 400056

Convener

Dr. Rajshree Trivedi
IQAC Co-ordinator

Maniben Nanavati Women's College
Vallabhghai Road, Vile Parle (West),
Mumbai - 400056

Co-Convener

Mrs. Keyaa A. Mukherjee
Office Superintendent

Maniben Nanavati Women's College
Vallabhghai Road, Vile Parle (West),
Mumbai - 400056

Contact

Mrs. Keyaa A. Mukherjee (Office Superintendent) 9890753753

Mrs. Ujwala C. Padhye (Sr. Clerk) 9869243050

Mr. Naresh B. Lad (Sr. Clerk) 8850284112

Maniben Nanavati Women's College Vallabhghai Road, Vile Parle (W), Mumbai -56

Tel.: 26128840, Telefax: 91-22-26176196

E-mail: mnwadmin@mnwc-sndt.com

Website: mnwc-sndt.com